

## A2 Key Paper 1 Reading and Writing Part 6 – Teacher’s Notes

### Description

This is a guided discovery activity to find out what candidates need to do in A2 Key Paper 1 Reading and Writing Part 6. Students look at two sample answers and discuss what makes a good answer at this level. Finally there is an opportunity to write their own texts within a set time.

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**Time required:** 25—35 minutes

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**Materials required:**

- Student handout 1 and 2
- Follow-up activity (optional)
- sample task

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**Aims:**

- to familiarise students with A2 Key Paper 1 Reading and Writing Part 6
- to raise awareness of the importance of identifying and addressing all elements of a writing task.
- to raise awareness of the factors which make a good answer at A2 Key level

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### Procedure

1. Explain to students that they are going to do a short piece of writing. Point out that the message is similar to the texts that appear in the A2 Key Paper 1 Reading and Writing Part 6. These are based on emails, postcards or messages that A2 Key candidates are likely to write themselves. Give each student a copy of **Student handout 1**, write the following questions on the board and ask students to answer them:
  - **Who are they writing to?** (their English friend Toni)
  - **What are they writing?** (an email)
  - **How many points do you need to write about?** (3)
  - **How many words should the write?** (25 or more)
2. Give your students **Handout 2** with two sample answers. Point out that these were written by candidates and therefore are an indication of the level of grammatical accuracy required in the exam.
3. Tell your students to decide which is the better answer. Write on the board the following questions which will help them decide:

- Have they written about all three points?
  - Is it easy to understand what the writer means?
  - Does the answer start and end in a good way?
  - Are there any good words or phrases?
  - Are any linking words used?
4. Put your students into pairs and ask them to compare their answers. Using the key, go through the reasons why B is a better answer than A. Refer to the General Mark Scheme in the A2 Key Handbook for further information.
  5. Draw students' attention to the length of the answers. In Part 6, candidates are advised to write between 25 and 35 words. They must write at least 25 words or they will lose marks. They will not lose marks if they write over 35 words but they should be encouraged not to write many more as this will increase the risk of making errors and including irrelevant information. It will also mean they probably spend too long on this part.
  6. Give out **Handout 3** and tell your students that they are going to complete an example writing test. Set a time limit of 7 minutes, breaking it down into two minutes for the draft and then 5 minutes to write the full email. Tell them that when writing the draft they do not write in full sentences but leave that for the email. The draft is to make sure that they cover all three points in their email. Tell your students when the two minutes are up so that they all have 5 minutes to write the email.

### Suggested follow-up activity

1. Put each student with a partner. Students exchange their emails with their partner and write a reply email.

**A2 Key Paper 1 Reading and Writing Part 6****Answer key****Key to procedure step 4**

Sample Answer A – 3 marks

Sample Answer B – 5 marks

- **Have they written about all three points?**

**Sample answer A:** no, the writer didn't invite Toni to go swimming

**Sample answer B:** yes, all points were covered

- **Is it easy to understand what the writer means?**

**Sample answer A:** some effort is required of the reader, for example 'swim to golden beach'

**Sample answer B:** yes, the reader can easily understand the email

- **Does the answer start and end in a good way?**

**Sample answer A:** it has an opening but no closing

**Sample answer B:** yes, opening and closing 'Hi Toni', 'Alex'

- **Are there any good words or phrases?**

**Sample answer A:** yes, 'I want to swim'

**Sample answer B:** yes, 'it's faster and not expensive', 'nice weather'

- **Are any linking words used?**

**Sample answer A:** no, sentences are short and simple

**Sample answer B:** yes, simple linkers 'so' and 'and', most of the sentences are short but it has been written in a successful manner that communicates all three parts of the message.

**Part 6**

**Question 31**

You want to go swimming on Saturday with your English friend, Toni.  
Write an email to Toni.

In your email:

- ask Toni to go swimming with you on Saturday
- say where you want to go swimming
- say how you will travel there.

Write **25 words** or more.

**Write the email/story on your answer sheet.**

## A2 Key Paper 1 Reading and Writing Part 6

## Student handout 2

Compare the two answers below. One is a much better answer than the other. Which is better? Why?

## A

From:	
To:	
<p>Hi Toni</p> <p>I am happy for your mail. I want to swim to golden beach on Saturday. We can go with a car from my father. Are you OK?</p>	

29 words

## B

From:	
To:	
<p>Hi Toni!</p> <p>Saturday will be a nice weather so I want to go swimming. Do you want to go with me? I want to visit a pool in park. We can travel on the bus. It is faster and not expensive. What do you think?</p> <p>Alex</p>	

46 words

### A2 Key Paper 1 Reading and Writing Part 6 Student handout 3: Sample task

You want to go swimming on Saturday with your English friend, Toni.  
Write an email to Toni.

In your email:

- ask Toni to go swimming with you on Saturday
- say where you want to go swimming
- say how you will travel there.

Write **25 words** or more.

First you should write a **draft email**, writing **only 3–5 words** for each question. Then use your ideas to write the **full email**.

From:	
To:	
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•	
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From:	
To:	